

## Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Sarah Griffiths		Telephone number: 0113 3787703
<b>Subject<sup>2</sup>:</b>	Approval to spend for the delivery of 28 new homes at Meynell Approach.		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer, Asset Management and Regeneration;</p> <p>a) Granted Approval to purchase the lifts as detailed in the Confidential Appendix A</p> <p>b) Authorised the required expenditure to compensate for the delay in ordering the lifts as detailed in Confidential Appendix A. This acquisition will be funded from the Meynell Approach contingency budget, via a combination of Housing Revenue Account (HRA) borrowing and S106 receipts.</p> <p>c) Noted that Executive Board granted Authority to Spend for the Council Housing Growth programme on 21st November 2018.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To enable the Council to deliver much needed social housing in this area. The spend which will be taken from the LCC contingency set aside for the Meynell Approach, Holbeck scheme; ensuring the required design requirements can be met on the scheme to deliver high quality housing to meet the needs of the local area.</p> <p>Housing is one of the Best City priorities as set out in the Best Council Plan, and this scheme will directly support the following priorities by delivering additional social housing stock:</p> <p>a) Housing of the right quality, type, tenure, and affordability in the right places.</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.


<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>b) Minimising homelessness through a greater focus on prevention.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>To not include the required additional design item may lead to a potential lesser quality of the scheme and potential future costs for repairs and retrofitting. The costs for the additional design requirements can be met by the LCC contingency. The cost of the design requirements during the construction period led to a delay in the programme which resulted in a compensation event payable by LCC to make these changes.</p>
<b>Affected wards:</b>	Beeston and Holbeck Ward
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member:</p> <p>Cllr Hayden – Receives regular updates on the Council Housing Growth Programme</p>
	<p>Ward Councillors:</p> <p>Cllr Gabriel, Cllr Scopes, Cllr Almass - receive regular updates on the Meynell Approach scheme to date</p>
	<p>Others</p> <p>Housing colleagues were consulted on the requirements to include the additional item listed into the design and construction of the scheme and confirmed the requirement to do so.</p>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation:</p> <p>Sarah Griffiths, Senior Project Officer, Council Housing Growth Department</p> <p>NPS have been appointed as the NEC PM to provide contract management throughout the build construction, which is due to complete in August 2022.</p>
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	<p>Date Added to List:</p> <p>N/A</p>
	<p><b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision</p> <p>N/A</p>
	<p><b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
<b>Publication of</b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<b>report<sup>6</sup></b>	If published late relevant Executive member's approval	
	Signature	Date
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Mark Denton, Head of Council Housing Growth	
	Signature  	Date 07/10/2022

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.